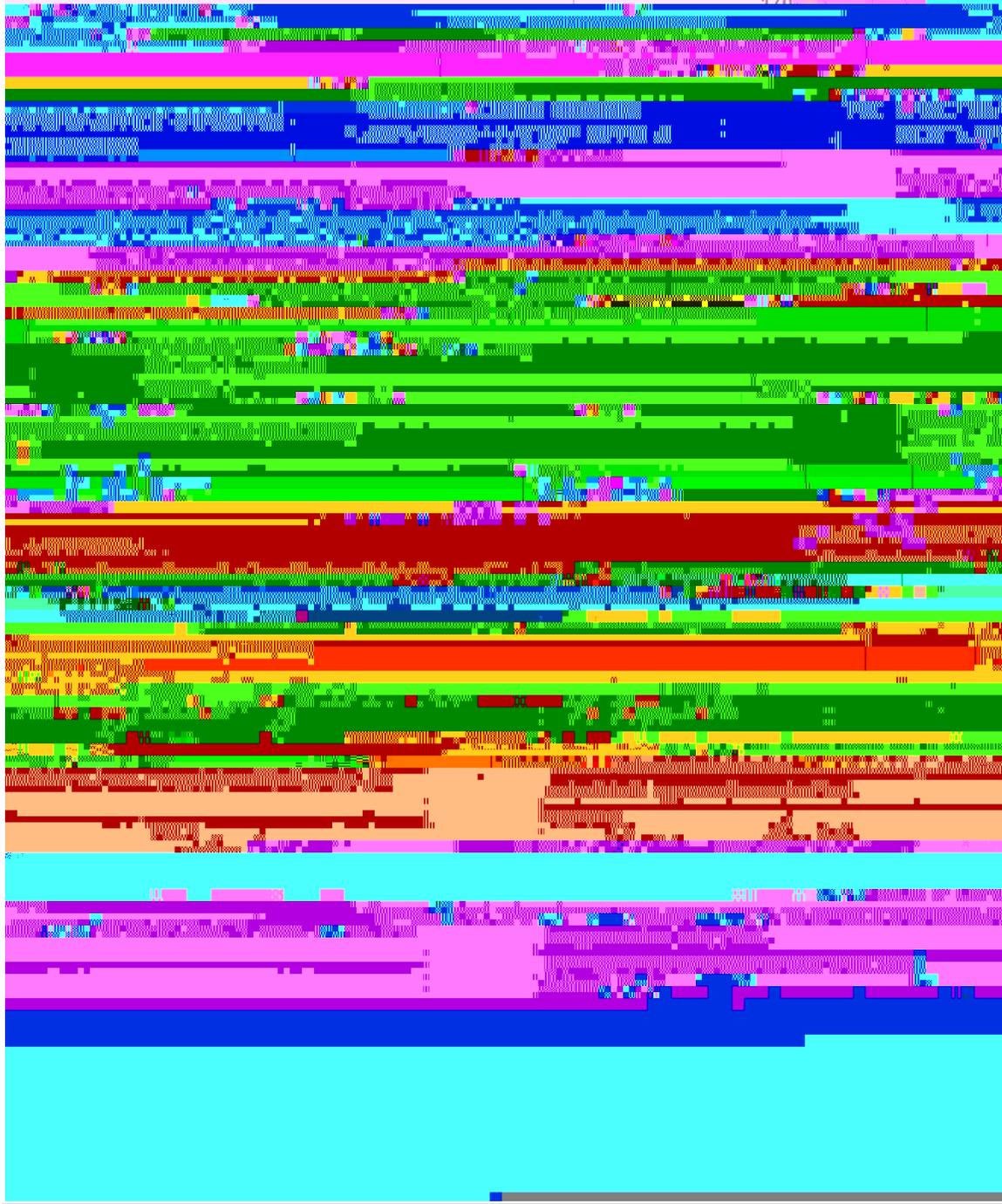


Schedule 170-6

UNIVERSITY OF NEBRASKA BOARD OF REGENTS

STUDENT HOUSING RECORDS

April 15, 2011



INSTRUCTIONS FOR USING THIS SCHEDULE

Records retention and disposition schedules are designed to serve as your records management guideline for storing and disposing of agency records, **regardless of the media on which they reside**, including paper, microfilm, diskettes, optical disks, CDs, DVDs, servers, computer hard drives, etc

**SCHEDULE 170-6 – UNIVERSITY OF NEBRASKA – BOARD OF
REGENTS – STUDENT HOUSING RECORDS**

University of Nebraska Student Housing Records Retention and Disposition Schedule

**Legend: CY=Calendar Year End: December 31; Y=Years; A=Transfer to University Archives at end of retention
period;**

ELECTRON

170-6-11	Universal	Residence Halls	Correspondence	Residence Hall judicial actions - copies.	CY + 3Y
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University of Nebraska Student Housing Records Retention and Disposition Schedule

Legend: CY=Calendar Year End: December 31; Y=Years; A=Transfer to University Archives at end of retention period;

ELECTRONIC RECORDS - retention follows the same retention as retention of paper records.

PRESERVATIO

RECORDS DISPOSITION REPORT

TO: SECRETARY OF STATE RECORDS MANAGEMENT DIVISION 440S. 8 TH STREET SUITE 210 LINCOLN, NE 68508-2294	AGENCY Board of Regents of the University of Nebraska
	DIVISION
	SUB-DIVISION

REQUIRED INFORMATION:

In accordance with the Records Management Act, Neb. Rev. Stat. § 84-1212.02 (Reissue 1999) records of this agency have been disposed of under the authorization granted by the following schedule(s):

SCHEDULE NUMBER(S) ONLY (DO NOT INCLUDE SECTION AND ITEM NUMBERS)	TOTAL VOLUME DISPOSED (SEE REVERSE)

OPTIONAL INFO

